

**VILLAGE OF PLEASANT PRAIRIE  
PARK COMMISSION  
Village Hall Auditorium  
9915 39<sup>th</sup> Avenue  
Pleasant Prairie, Wisconsin 53158  
March 1, 2011  
6:00 p.m.**

A regular meeting of the Pleasant Prairie Park Commission was held on Tuesday, March 1, 2011, 6:00 p.m. Present were Michealene Day, Rita Christiansen, Glenn Christiansen, Monica Yuhas, Steven Kundert, William Mills and Jim Bandura (Alternate #2). Troy Holm and Cindy Schwab (Alternate #1) were excused. Also present were Michael Pollocoff, Village Administrator; Tom Shircel, Assistant Village Administrator; Jean Werbie-Harris, Community Development Director; John Steinbrink, Jr., Director of Public Works; and Vesna Savic, Executive Secretary. One citizen was present.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. MINUTES - JANUARY 5, 2011**

**William Mills moved to approve the Park Commission Meeting minutes of the January 5, 2011 meeting presented in their written form: Seconded by Monica Yuhas. Motion carried 7-0.**

**4. CITIZEN COMMENTS**

Michealene Day:

Is there anyone who would like to approach the podium and have any comments?

**5. NEW BUSINESS**

- a) Consider development of a Village Community Garden in Village-owned open space.**

John Steinbrink, Jr.:

Madam Chair and Park Commission, last month it was discussed to place on the agenda the development of a Village community garden. It would be a volunteer based garden, and we do have some people that would volunteer to manage, and I do believe that they are in the audience today. They'd like to speak.

What I'm showing up on the slide is Ingram Park outlined in this area and then goes back a ways. This is the Ingram property where Mrs. Ingram lives. And in the area where we're looking to potentially have a garden is close to this road, the area down here. There is a driveway that's been put in so there will be plenty of room for parking for any volunteers, and there's even a fire hydrant right on 93<sup>rd</sup> where water would be available for the garden. Maybe at this time, I'm not sure if Ms. Yuhas wanted to talk about this at all?

Monica Yuhas:

Yes, I would. Mr. Kim approached me back in January. He gave me a phone call and asked if the Village has a community garden. I told him we did not. He inquired about zoning, and I put him in touch with Jean Werbie-Harris. Mr. Kim is interested in doing a garden that produces produce to go to nonprofits. This isn't something he's looking at doing to keep the product for himself. They're looking at donating it to local food pantries in the area. With Ingram Park I believe that's about a half acre, right, John?

John Steinbrink, Jr.:

Yes.

Monica Yuhas:

It's a good size to start something. And by doing it with volunteers we'll be able to work the kinks out, see what works, what doesn't and expand on that. Mr. Kim is in the audience tonight and he's done some research. He's very knowledgeable in community gardens, and he would like to speak to the Commission on what his vision is and then take questions and have some dialogue since this is something that hasn't been established in the Village. So, Mike, would you like to come up please?

Mike Kim:

Thanks for the invitation tonight. My name is Mike Kim. I'm a resident of Pleasant Prairie. I'm interested in a sustainable organic as possible garden where we would produce the food and then donate to local pantries and things. The model I base this garden on is from the Village of Arlington Heights. They've been doing this for about 40 years, quite successful. They have two gardens. One is 99 plots and the other one is about 50. They're about 25 by 30 plots. So it's quite large.

They don't have a lot of rules or anything but they do have water. The Village comes in and tills the property in the spring twice. Then the Village residents come in and they actually register and pay for and lease the property. They're usually sold out within days I guess. So I think this is a perfect time to do something like this. With the economy the way it is, the people needing to know that their food is safe, we really don't know how

safe our food is these days, so I think it's a perfect time to start something like this because we don't have it.

So my vision is plots similar to what Arlington Heights has, 25 by 30, tilled in the spring, probably March or April, then open it up in May and then closing it down at the end of the season somewhere late in October and everything should be tilled under at that point. Water is available so that's great. The Village of Arlington Heights didn't have water for years and they still had a successful garden.

Some of the things I would like to see there would be compost bins, garbage bins, parking spaces is not an issue anymore. To make this—the funding I think should come from maybe local businesses. I could approach local business for donation and things like that. Maybe put up a sign in the front of the entrance of the garden saying something like—we'll give it a name and then say something like sustained or brought to you by the generous support of our friends and then we'll list the businesses or organizations that would help us out in funding. That would limit the cost to the Village. And, of course, the work would be done by volunteers.

I would like this to be an open dialogue where every week or twice a month maybe we could come together and has out the details of how the garden should be started. The other thing, too, is we may be able to approach major corporations for funding. If after one or two seasons they see that it's quite successful, maybe we could approach these companies and ask for help funding this so that the Village doesn't have to spend any money.

Michealene Day:

Any questions for Mr. Kim?

Steven Kundert:

You had mentioned that the product of the garden would be going to food pantries. If the plots are leased out individually, is that going to be a requirement or if someone wanted to take home what they're growing? How typically does the community setup work? Is it a requirement to donate the produce?

Mike Kim:

No, I think the vision here would be at least the first season as an experiment to see how well it would work to have a community garden here, and then have just volunteers stocking it. Then all that food grown would be donated. If that's not something most people would like to do then I guess we could register people and charge them, but that's not the vision I had.

Steven Kundert:

So the leased plots were just an example from Arlington Heights what you had in mind for this?

Mike Kim:

Right, and they generate something like I would say about \$7,000 or \$8,000 a season just from the plot.

Monica Yuhas:

John, how many plots can you get out of a half acre when they're 25 by 30.

John Steinbrink, Jr.:

Off the top of my head I would say probably 10.

Mike Kim:

I drew it out. You can get quite a bit more if you put them close together. Not necessarily on top of each other, maybe two feet apart.

Monica Yuhas:

And, Jean, my question to you is what are the ordinances regarding the Village? What do we have on the books that we would have to follow, or do we need to write ordinances to get the community garden established?

Jean Werbie-Harris:

No, I think what we could do is under the PR-2, which is the Community Park and Recreational District, we could look at the conditional use provisions because it does allow for various types of gardens. I could make an interpretation that we would consider it under that particular designation, a conditional use in the PR-2. And I could sit down with Mr. Kim and we could work through the process to put together that conditional use and site and operational plans collectively together.

If we're looking at trying to start the garden in April, that means we would have a deadline of March 14<sup>th</sup> to be on the April 14<sup>th</sup> Plan Commission agenda. But then it would allow you to have the land tilled and you could start working it anytime after that 14<sup>th</sup>. But in that conditional use process there is a public hearing. And what would happen is all the neighbors within 300 feet would be notified, which is good because we really do want the neighbors on either side and across the street to know what's going on.

Then we could identify things for the neighbors as to where parking would be, when people would be coming, the hours of the day and kind of what to expect from the people coming and exactly how it would be set up. Some of the other things we could work on would be what type of sign, small sign you would like to have to designate the space out there. The other thing is the neighbors could be watchdogs for the farmers' garden or the garden out there, and that might be a benefit to the community as well as there's somebody watching to see what's going on.

But one of my other questions is in the very first year you're not looking to have any type of contract or lease? You'd actually be leasing or would be worked through the Village of Pleasant Prairie, is that correct?

Mike Kim:

Right.

Jean Werbie-Harris:

But you'd still identify these different plots for the volunteers to work the plots?

Mike Kim:

Right. Just so, you know, this area would be used for tomatoes, or this area would be used so we can identify what somebody is growing.

Jean Werbie-Harris:

So my department would be happy to work with him in order to get the process together. What that would mean is we would need to get some type of positive feedback and recommendation from the Park Commission this evening in order for Mr. Kim to work with the Village in order to advance that conditional use application and permit.

Jim Bandura:

Just a quick question. How would we promote that or how would we advertise it? Any ideas?

Mike Kim:

Village news?

Mike Pollocoff:

We could put it in the Village newsletter or on Channel 25 on our website.

Michealene Day:

I would suppose, too, if the food pantry is the recipients of the food that we're going to be donating we could possibly even get volunteers who are beneficiaries of that. So you could probably let the food pantries know as well.

Mike Kim:

Or maybe Boy Scouts or Girls Scouts. Boy Scouts like Eagle Scouts. I can't remember where I got that idea from. They're always looking for projects. That could be used for their requirements.

Jean Werbie-Harris:

How many volunteers do you think you'd need?

Mike Kim:

25 by 30 is a fairly large plot. It's going to have to be somebody that's dedicated to it. If John says maybe 10 I would say maybe 30 people.

John Steinbrink, Jr.:

I was just doing some more quick math and you can get 24 plots out of that half acre.

Mike Kim:

I was thinking 25.

John Steinbrink, Jr.:

With a four foot spacing in between. My math is a little rusty.

Mike Kim:

I had a converter thing on my computer that I worked it out with.

Jean Werbie-Harris:

What we'd probably do as part of that conditional use permit application, all the details that Mr. Kim is talking about we'd need to have kind of those all put together in order to advance it to the Plan Commission at their meeting on April 14<sup>th</sup>. But the Park Commission does have a meeting before that. So possibly we could work through all

these details, and then even though we've applied for the conditional use permit he could make a formal presentation to the Park Commission first at their first meeting which would be April 5<sup>th</sup> I believe. It's April 6<sup>th</sup> which is that Wednesday, and it could be presented to the Park Commission first and then it would go to the Plan Commission the following Monday. That way we could have those details worked out.

Rita Christiansen:

A couple questions for you, Mr. Kim. You mentioned that you're going to produce product for nonprofit organizations to benefit. Do you have an idea what organizations those are that primarily the Village residents would be visiting and then benefit from this?

Mike Kim:

I was hoping the Village would supply me with that information. I really don't have any particular organizations in mind.

Rita Christiansen:

Jean, do you have something?

Jean Werbie-Harris:

Which organizations that could—

Rita Christiansen:

That the Village of Pleasant Prairie residents utilize the most of that we could the move the product so the Village residents benefit from a product.

Jean Werbie-Harris:

One of the things in addition to maybe the food going to the food pantry is if there is some type of opportunity for a farmers market in the Village. Possibly any fruits or vegetables at that particular day or those particular days could be sold and then those monies could be just donated directly to some type of shelter or some type of benefit that Kim and the volunteers designate.

Rita Christiansen:

Okay. And then, John, we had talked about a conceptual plan for Ingram Park. How does this impact that conceptual plan?

John Steinbrink, Jr.:

It was just some open space that we had planned on here, and so that is why we thought potentially it is a good place because it is open. It's right off of 93<sup>rd</sup> and has the access to water. If the Park Commission would like to recommend another site somewhere else we would definitely be open to discussing it. But this is just what staff recommendation is. It is a passive park, it's not an active park. So we thought a community garden potentially does fit within that realm of the passive park.

Rita Christiansen:

Mr. Kim, I'd like to commend you for your unselfish act of wanting to do this. If we had more people like this around we'd have a different situation we'd be talking about in the world. So congratulations for stepping up.

Mike Kim:

Thank you.

Michealene Day:

Any other comments or questions?

William Mills:

The only question I have is you mentioned, John, Mrs. Ingram still lives at the site there.

John Steinbrink, Jr.:

Yes, she does.

William Mills:

So when we're talking about neighbors I think that's a little special situation there because of the fact that she donated the property. Have we talked to her about—that looks to be fairly close to her house, what her thoughts would be about the community garden?

John Steinbrink, Jr.:

I have not spoke with her about that, but that's something I can do and bring back the results of that at our next Park Commission meeting if you'd wish.

William Mills:

In terms of myself personally that would go into whether or not I think this is the best site



across all of our property we have from a parkland perspective.

John Steinbrink, Jr.:

Okay.

William Mills:

Other than that I think it's a great idea. I also commend Mr. Kim for coming forward with this sort of concept.

Rita Christiansen:

Actually this is something that was done in the world wars that they had community gardens all the time and people sustained themselves with that. So it has a lot of history with it.

Michealene Day:

So, John, are you looking for a motion to proceed and more fact gathering and to proceed to get this off and rolling?

John Steinbrink, Jr.:

Yes, correct, and that will stimulate Jean's crew to start doing the work that she had talked about.

Michealene Day:

Monica, you want to make a motion?

Monica Yuhas:

I'll make a motion that we give a favorable recommendation to Jean Werbie-Harris regarding the operational site and use permit for the community garden to be brought forth on April 6<sup>th</sup> back to the Park Commission for review.

Jean Werbie-Harris:

And then we would be posting the notices so that it could go on to the Village Plan Commission meeting by that Monday, the following Monday.

Michealene Day:

We have a motion. Can we have a second?

Rita Christiansen:

Second.

Michealene Day:

All in favor?

**Motion carried 7-0**

Michealene Day:

Motion passes. Thank you, Mr. Kim.

Mike Kim:

Thank you.

Monica Yuhas:

Mike, one quick question for you. Are you looking--would you like to see a committee set up to help with this project?

Mike Kim:

I think that would be great. I don't know all the workings involved and the background things that happen. I could bring ideas as to how things should be done, but permits and things I don't know what all is needed to get something like this going.

Monica Yuhas:

Jean, do you think a committee would be good, to establish a type of committee to work with Mr. Kim and you and staff?

Jean Werbie-Harris:

We certainly can if you're more comfortable in having some type of committee to put things together. Do you have a couple people in mind that have been working on this with you?

Mike Kim:

Actually, I've been working with you two.

Monica Yuhas:

So it's Monica and Jean and Mike.

John Steinbrink, Jr.:

I can be a part of it also.

Mike Kim:

The more the merrier actually.

Monica Yuhas:

I look forward to future discussions and seeing this come to fruition. And I really think it's going to take off once the public hears about it because everyone is going green. Everyone is going back to basics.

Mike Kim:

Our First Lady is into it so it can't be wrong. Thank you.

**b) Receive and approve Save Our Great Lakes-Village agreement with WI DNR.**

Jean Werbie-Harris:

Chairman, I would like to introduce Marty Johnson from the Wisconsin DNR. And Marty Johnson and I have drafted up an agreement between the Wisconsin DNR and the Village of Pleasant Prairie regarding the Chiwaukee Prairie Management Agreement. Again, this is in response to the Sustain our Great Lakes grant that was received by the Wisconsin DNR. There's two exhibits that are in this particular agreement. Exhibit A provides us with an illustration of the area that is owned by the Village of Pleasant Prairie that's going to be worked on by the DNR. And the second part is basically the management plan that they intend to initiate starting this spring/summer. I'd like to introduce Marty Johnson with the Wisconsin DNR.

Marty Johnson:

Hi, thanks for the opportunity to come and speak before you.

Jean Werbie-Harris:

Name and address for the record.

Marty Johnson:

Sure. Wisconsin DNR Sturtevant Office, 9531 Rayne Road, Suite 4, Sturtevant, Wisconsin, 53177. We are in partnership with Illinois DNR, Lake County Forest Preserve, The Nature Conservancy, Chiwaukee Prairie Preservation Fund, the Village of Pleasant Prairie to do work with Sustain our Great Lakes grant. The work is going to be done not only in Wisconsin but also in Illinois over a two year period. Part of our management area includes the Village parkland area. So the multicolor map shows all the areas that are proposed to be worked on throughout the area in Wisconsin both north and south of 116<sup>th</sup>.

So, to break it down into smaller parts, the yellow hashed area is the 9.3 acre Village parkland area that's part of the prairie. In the past we've done some management out there, basically mowing. And, boy, back in I think '98 we actually burned that area. As what happens with Chiwaukee Prairie we're always in the battle with brush, whether it's buckthorn, dogwood, honeysuckle, things of that nature. And so the primary purpose of this grant is to deal with woody invasives, mow them down and then come in and follow up with herbicide treatment to knock back the resprouts that come back up.

What we'd like to do also we are looking to find further funding to do followup burning with these locations while we're doing the brushing. A lot of these spots are fairly heavily brushed in. We're talking buckthorn that might be four or five feet tall, and just large thickets. So we envision that the herbicide will help but it won't be enough to completely control the brushy areas. So what we're proposing is to do some brushing out there next winter, followup with herbicide treatment in the summer/spring, and then hopefully the following spring burning that area along with the DNR property that surrounds it. So that's basically the proposal. We are doing similar work throughout our ownership over the next two years on DNR land. In fact, we've started some of the work.

Michealene Day:

Any additional comments?

Jean Werbie-Harris:

No, I don't have any additional comments.

Glenn Christiansen:

Marty, what would be the street on the north end and what would be the street end on the south end of that?

Marty Johnson:

I think the north street is either 100<sup>th</sup> Street or 98<sup>th</sup> Street, and I'm not sure about the southern street.

Mike Pollocoff:

102<sup>nd</sup>.

Marty Johnson:

There is a platted road. You can see the line through there. It's an unimproved road. We've done some work to clear it out, but basically those other streets are basically the access points for us to get in there.

Michealene Day:

Any other comments or questions?

Steven Kundert:

I have a comment, and I think it's more just a clarification and some little cleanup in the draft. Under Paragraph 2, Management, I believe it's the last paragraph there, any management or maintenance of the property done under this agreement shall be at the option and expense of the Wisconsin DNR. Just in the interest of avoiding financial obligation to the Village in the future, two things on that. One, property appears to be defined as a capital letter and I don't see that reference anywhere else in the draft. It was referenced as parkland earlier. So that's just a little cleanup I think. And then I don't know if we want to say sole expense of the Wisconsin DNR. Again, Village attorneys can figure that out.

And then actually as well the paragraph before that where it references Wisconsin DNR property, again property is capitalized. I think the intent was Village property.

Rita Christiansen:

Also, there's a typographical error in Wisconsin DNR agrees to notify adjacent and abutting residents to remove any personal property which may have been inadvertently stored on the Wisconsin DNR Property, capitalized prior to their work beginning. So how do you get people to remove property.

Jean Werbie-Harris:

You have an earlier version. Sorry about that.

Rita Christiansen:

So how do you manage that? People put their goods on DNR property and, guess what, I'm not moving it and you can't make me.

Marty Johnson:

From a department standpoint if it's on our property we can issue citations if that's the route to go. On this Village parkland there isn't anything out there that we can see. We've noticed some issues further north with people using ATVs out on the land, but down here for the most part it's been pretty open and left natural.

Rita Christiansen:

Okay. And then as far as people qualified to burn, clean shrubbery, etc., people are certified to do those things so we can reassure the residents when the burn occurs that it's all controlled and through people that are experienced, etc.?

Marty Johnson:

Yes. All department staff need to go through the basic firefighting class, 13190 which is the same class that the feds use to train their firefighters that go out and fight wildland fires. So we could go through not only that class, but then depending on your responsibility on the fire there are additional classes that you need to take. I serve as a burn boss so I've gone through four or five different classes training on top of that to serve as burn boss. So we all are certified and no one can work with us on the fire unless they've gone through the class. So some of the Village staff have gone through the training a year and a half ago I think in preparation for the Prairie Park burn.

Rita Christiansen:

Is there any opportunity then, Marty, for someone that might be interested in becoming part of this proposal to take any classes that are upcoming?

Marty Johnson:

Yes. The problem is in Wisconsin the department used to teach that class, forestry did. Because of some budget woes years ago they decided to take that responsibility away from the forestry staff. So technical colleges, Fox Valley Tech, Madison Area Technical College and also UW-Stevens Point puts on that class. That's a difficulty for people if

they're planning on volunteering to go and do a weekend thing versus the class is typically taught in a week span, about four or five days. I just did learn, though, there's a class down in Illinois. I'm not sure how far across the border. But there are opportunities to take the class. It's just not always practical I guess from the standpoint of logistics.

Rita Christiansen:

So if someone was interested in taking that class can they contact you?

Marty Johnson:

Yes.

Rita Christiansen:

Okay, thank you.

Michealene Day:

One other question. When you are going to do this burn do you let the residents in the area know in advance so they're not calling the Pleasant Prairie Fire Department?

Marty Johnson:

Yes, we have to obtain a permit from the fire department. A couple years ago we had some issues with our burning. We worked with the Village and the fire department to come up with a process that hopefully avoids some of those issues. We hand out flyers prior to the burn season letting people know. It has a map of the entire Carol Beach area showing where we're burning for that year. We also have tips and explanations on why we're burning. Then we hand out door hangers two weeks before the burn or a week before the burn to let people know. Then on the day of the burn we'll go in locations where we're going to burn and knock on doors just again to reinforce it. So we do do a number of things to let the neighbors know.

Michealene Day:

Quite a bit really. Jean?

Jean Werbie-Harris:

One of the things that came up the last time when we did the burning down by the parkland was that there was debris and burning into the Village's right of way because there is grassy area and such that leads all the way up to the edge of the shoulder.

I guess I'm asking Mike, and maybe we should make that more clear, that this includes the adjacent Village road right of way if that's the intent.

Marty Johnson:

Typically we do burn into the road right of way. Along the railroad tracks we will mow in a fire break because of the issues with smoke on the tracks. They don't like us to burn up the slope of the tracks so we do do that. But typically we do burn in the road right of way if that's permissible.

Mike Pollocoff:

That is. That's fine. I have a question, too. In that park area we're going to be cutting trees down. What species are they?

Marty Johnson:

The majority of the trees in Chiwaukee that we deal with are ash or black locust. Obviously, with ash the emerald ash borer is in the area. The eventuality of it spreading is probably fairly good. Black locusts are non-native to Wisconsin. They can become a weedy tree and spread into large clones that can look nice but also can be a problem. So those are the main trees that we're taking out. We leave oaks and cherries and things alone.

Mike Pollocoff:

Okay. From the complaints we get or the concerns is removing the higher quality trees. We wouldn't want those removed in this site as well.

Marty Johnson:

And our main focus on the parkland area is to get rid of the brush, the shrubs and things like that. In looking at it the other day, we can prior to anything make an assessment of what tree species are out there and ask the Village options on that. Our main focus, though, is the buckthorn and the dogwood and things like that to get that down.

Mike Pollocoff:

That's fine with us.

Michealene Day:

Any other further questions?



Mike Kim:

My name is Mike Kim, Village resident. My only question is what is the environmental impact of the herbicide and how is it applied? And were there any studies done on runoff and things like that?

Marty Johnson:

There weren't any studies done, but the application of herbicides is basically spot treatment. We don't do broadcast spraying. Chiwaukee Prairie is the most diverse prairie in Wisconsin, 400 plus species out there, so obviously there are a lot of threatened and endangered plants out there as well. So our goal is to mainly deal with the shrubs and try to maintain the habitat for the quality herbaceous vegetation. So we're basically coming in and either spot treating shrubs or localizing in clumps of shrubs. We're not doing any broadcast spraying that will affect any other species out there.

Michealene Day:

Then can I entertain a motion with the corrections that were noted to approve the agreement with the Wisconsin DNR?

**Jim Bandura moved to approve the Save Our Great Lakes-Village agreement with WI DNR: Seconded by Monica Yuhas. Motion carried 7-0.**

Marty Johnson:

Thanks.

**c) Receive and approve WI DNR 2011 burn plan for the Des Plaines River WHIP Project Spring 2011.**

Marty Johnson:

Do I need to repeat again?

Michealene Day:

No, I don't think so. Do we have approval for that, a motion to accept?

**Monica Yuhas moved to approve WI DNR 2011 burn plan for the Des Plaines River WHIP Project Spring 2011: Seconded by Jim Bandura. Motion carried 7-0.**

Marty Johnson:

Real quickly, I did not know how many to bring so I brought a few things. Not enough. The map that I'm passing around right now is the actual burn map for the site. Initially it doesn't look much different as far as size than that. Basically, the other document there is an example of a completed burn proposal that we used on our other properties. I apologize I'm a little slow on getting the actual proposal done. I'm working on it right now. But what I provided you will give you an idea of what we're looking at when it comes to preparing the proposal.

As I mentioned before some of John's staff has gone through the training. We have DNR staff that will also be on the fire. Equipment that we'll use out there include ATVs with pumps, a truck with a pump, fire brooms, drip torches. We use a mixture of diesel, I'm drawing a blank, to start fires and accelerant. Some of the issues pertaining to the burn, obviously I-94 which is to the west, Highway 165 to the south, the parking area to the east. We are going to use winds that will avoid putting a lot of smoke in those directions. So either a west wind, southwest, potentially we could use maybe a south wind. That might be a little problematic with homes to the north, though.

From the department standpoint for me I have to get this approved through the forestry, my supervisor, before we can do it. We will also take into consideration weather conditions. We won't be burning with winds over probably 8 to 10 miles an hour. And also we have to look at the air quality making sure that we're not going to burn on days that's going to be problematic with particulates or ozone. So the goal is to do the burn this spring. The Village mowed the fire break last fall. We probably need to do a little more touching up on it, but the goal is to get that done in fields 1 and 2, roughly 21 acres in size.

This project is extended to the west side of the river. We've got fields 3 and 4 that are also part of the parkland area. We've completed removing trees and brush from fields 4 with the Village, but we also have field 4 that we have to do work on. And the goal is eventually being able to burn both of those locations probably in the year 2012 or 2013. So we'll be back again with another proposal for the burn. I also intend to talk with the Fire Chief to go over this proposal to make sure that he doesn't have any questions or concerns. And we're hoping also to enlist some of their help to do the burn as well.

Rita Christiansen:

John, can you point out to us where the bridge is in comparison to where this burn area is.

John Steinbrink, Jr.:

The bridge is actually kind of back off the map. You can see where there's a couple of rivers, where this river crosses. The bridge is probably in this general area back here.

It's not really shown very good, but we're probably 100 yards from the bridge if not more than that.

Rita Christiansen:

Okay, just wanted to be sure. Don't want to burn it down.

John Steinbrink, Jr.:

No, not at all.

Marty Johnson:

Thank you for your time.

Michealene Day:

Thanks, Marty.

**d) Consider Request for Proposal to Update the Village of Pleasant Prairie Master Park Plan.**

John Steinbrink, Jr.:

Madam Chair and the rest of the Commission, staff went through as part of the capital plan for the Park Commission to update our Master Park and Open Space Plan which was last I believe in 2006. So it is a five year plan which expires in 2011 this year. So it was the goal of staff to go through, put out an RFP, maybe do a couple interviews, and then select a firm and just update the Master Park and Open Space Plan.

Really on page 3 are kind of the guts in a nutshell are some of the specific parts to be addressed in the Master Park Plan would include the north side of Prairie Springs Park. It's some newly acquired land just adjacent to the sanitary sewer and bike path that we recently approved coordinated with JJR for the development of Village Green, and that may be on hold temporarily.

Number 3, Sewer D where the treatment plant is, the treatment plant has recently been decommissioned, and we're looking at making that into a green space, getting a little bit of input on how we'd like to see that green space opened up once all the parts of the treatment plant are demolished. Complete south Kenosha park plan which we had started recently a little bit, go into detail about that, and then develop some sort of a plan for the Michigan Park Plan which we can have some concepts, but we really don't have anything that's hard core, detailed out. So those will really be the four, if you take out number two potentially, but either four or five areas that we would be addressing. Then obviously this document would have our other 100 pages of specific conditions, contract in order to

proceed and stuff like that which I didn't include in this. So I guess if there's any other additions on to this that you'd like to see or any other parks or discuss any other areas or change any of the verbiage on here it's something we can do at this time.

Mike Pollocoff:

I just might add that given the impacts of the State budget, I've placed a freeze on all capital spending. This project will be in abeyance until the Village knows what we're going to be dealing with as far as the budgetary reductions that are going to be taking place. So your approval tonight would be to proceed but we'd be holding on moving ahead on that until we have some idea of what the fiscal impacts are going to be with the reduction.

Rita Christiansen:

Mike, what is the impact if we don't get this submitted this year because I thought it was a requirement, if I understood that correctly, that we have to have this, and if we don't have it what is the backlash?

Mike Pollocoff:

The backlash is there's a possibility we might not be able to pick up some grants and aid. But we could be facing anything from \$100 to \$3 million in cuts. Until we really have a feel for just what the reductions are if we have a significant reduction in aid to the Village, getting a grant that we're not going to be able to match is not going to mean anything. I'm not saying we're not in favor of it. I mean we want to bring it forward and have everybody look at it, but reality is reality. The proposal as I've seen so far offers reductions in benefits and aids that come to about \$150,000. Like I said, our potential exposure on reductions in shared revenues is \$3 million. Depending on how far the cuts go we're just not going to be able to sustain a capital program let alone some other services. That's why I put a freeze on any personnel moves. I've also put a freeze on capital until the Village is able to go through all the proposals in specific detail that the governor is proposing, evaluate what the exposure is to the Village and be able to proceed from there to see what we can afford and what we can't afford.

Rita Christiansen:

So basically at the end of the day you'll prioritize what is really the most of need and then go from there?

Mike Pollocoff:

Right. It's a two year budget, so whatever cuts or whatever we freeze is going to have to live through that budget cycle.

Rita Christiansen:

Okay, thank you.

Michealene Day:

Is there any discussion about the RFI here or this document here? No? Could we have a motion to accept the proposal to update the Village of Pleasant Prairie Master Park Plan?

**William Mills moved to approve the Request for Proposal to Update the Village of Pleasant Prairie Master Park Plan: Seconded by Glenn Christiansen. Motion carried 7-0.**

Michealene Day:

We understand, Mike, the situation you're in. I know that the Village will do its best to try to get everything done on a very limited budget. You have our support.

Mike Pollocoff:

Okay. I didn't want anybody to think it was going to be hitting the streets right away. Who knows, maybe we'll only lose \$100.

Michealene Day:

Any comments from the Commission?

## **6. ADJOURNMENT**

**Monica Yugas moved to adjourn the meeting. Seconded by Jim Bandura. Motion carried 7-0.**